



Customer Agreement & Rental Policy

Reservations

A 50% deposit is required to hold rental items. Deposit will be applied to final bill and balance will be due within 14 days of pick-up or delivery. Any deposit paid is non-refundable within 7 days of event date. Cancellation of entire order must be done 7 days prior to event date. Cancellations must be made via telephone or email.

Delivery Services

Delivery is to first floor, curbside, gate, or front steps unless noted otherwise on estimate/invoice. Delivery does not include set-up or breakdown of items, unless otherwise stated and paid for by the renter. Set-up is available for additional 25% fee of the subtotal. Renter shall return items or have them ready for pick up at the same location items were delivered to. You will automatically be charged \$25 if the items are not in same condition (chairs stacked on dolly, glassware in crates, and tables folded on cart. Client is to inform us upon arrival if something is damaged or missing.

Damages/Replacements

Renter agrees to pay full replacement cost for lost or damaged items. Such damages would include wax stains, or any other permanent food and beverage stains, broken glassware and china. Wood 60" tables, highboy and cocktail tables should be placed under covered area to avoid water damage. Our office will check the items once returned and you will be notified by telephone or email of any missing or damaged items. Photos of damages will be submitted as proof upon request. If damaged items are not paid within 5 days, we will automatically bill the credit card.

Payment Terms

A valid credit card must be kept on file. The credit card will be used for damages, missing items, late fees, replacement fees, cleaning fees, or added services as outlined above. If you submit a check that is subsequently returned, you will be required to pay in cash or credit card only. A \$30 fee is assessed on all returned checks.

By signing below the renter is accepting the above terms and conditions for rental equipment provided by Peachtree City Party Rentals & Events. A 4% processing fee is applied to total all sales when paying by credit card.

Signature: _____

Date: _____

CREDIT CARD AUTHORIZATION:	
Mastercard _____ VISA _____ Discover _____ Check/Other _____ Amex _____	
Cardholder Name (as shown on card):	
Billing Address:	
Card Number:	Security Code:
Expiration Date:	Cardholder Zip Code: